

Common Tax Deductions Checklist

Name:

Income year:

Tick what applies to you, fill in the amount where you know it, and keep every receipt. Photos are fine.

Work-related expenses

Tools, equipment, licences, registrations, union fees

\$

Protective clothing, uniforms and laundry

\$

Working from home

Hours worked from home this year (for the fixed rate method)

\$

Home office equipment purchased

\$

Car (for work travel, not commuting)

Work kilometres travelled this year, or a 12-week logbook

\$

Running costs, if using the logbook method

\$

Phone and internet

Work-use percentage of your plans

\$

Self-education

Course fees, textbooks and related travel

\$

Donations

Gifts of \$2 or more to deductible gift recipients

\$

Other

Income protection insurance (held outside super)

\$

Last year's tax agent fee

\$